



Initial Consultation/Start-up Fee and Advance Fee Policy Notice

As a non-profit educational agency, Harmonic Learning Advantage Outreach, Inc. adjusts all fees based on total annual family income. A sliding fee scale is available according to the Federal Income Poverty Guideline. An initial non-refundable consultation/start up fee and an advance fee deposit is required before services can be begin. *The parent discounted service fees will be provided in the financial aid award letter.*

The \$125 non-refundable consultation/startup fee* includes the cost of diagnostic testing and/or consumable resources.

The following formulas are used to determine the advance fee deposit:

For tutoring services:

$$\$ \frac{\text{_____}}{\text{(discounted hourly rate)}} \times \frac{\text{_____}}{\text{(sessions per week)}} \times \frac{4}{\text{(min\# of weeks)}} = \frac{\text{_____}}{\text{(advance fee)}}$$

For summer program: *consultation/startup fee not required

$$\$ \frac{\text{_____}}{\text{(discounted session fee)}} = \frac{\text{_____}}{\text{(advance fee)}}$$

For academic coaching: *consultation/startup fee not required

$$\$ \frac{\text{_____}}{\text{(discounted monthly rate)}} \times \frac{2}{\text{(min\# of months)}} = \frac{\text{_____}}{\text{(advance fee)}}$$

For after-school enrichment programs:

$$\$ \frac{\text{_____}}{\text{(discounted monthly rate)}} \times \frac{2}{\text{(min\# of months)}} = \frac{\text{_____}}{\text{(advance fee)}}$$

I understand that the initial consultation/startup and advance fees are required to begin service.

Student: _____

Parent/Guardian Printed Name

Signature

Date